

École Dr. Charles Best Secondary School
PAC General Meeting Minutes
November 17, 2025, 7:00 pm

Attendees: Michael Viveiros, Veronica Moulton, Matt Ferguson, Hatty Tang, Isabelle Chiu, Pamela Chan, Joanne Elsdon, Christine Baker, Laila Atkins

1. Welcome & Introductions

- The Chair welcomed attendees, and introductions were made

2. Approval of Agenda as amended

- Amendments: The DPAC update and cafeteria discussion under New Business were moved earlier in the meeting.
- Added cafeteria food concerns under New Business
 - Moved: Veronica Moulton
 - Seconded: Joanne Elsdon
 - Carried

3. Approval of Minutes from October 20, 2025

- Moved: Veronica Moulton
- Seconded: Isabelle Chiu
- Carried

4. School Administration Update from Principal (represented by Mr. Viveiros)

- Athletics Highlights:
 - Field Hockey: Fraser North Champions, 11th at Provincials
 - Swim Team: 2nd overall in BC, 4 provincial records set
 - Cross Country: District Champions, strong provincial placements
 - Volleyball: Grade 8 and 9 girls and senior girls placed 2nd at districts and Fraser North; senior girls heading to provincials
 - Unified Soccer: District championships hosted by Archbishop Carney
- Drama Performances:
 - Nov 18–21, featuring one-act plays

- Student-led productions
- Remembrance Day Ceremony: thoughtful and student-led
- Construction Update
 - Framework up for new building
 - Completion expected by September 2026

5. Specific Updates

- Finance updates:
 - General Account: \$2,564.08
 - Gaming Account: \$36,314.30
 - After Grad 2026 Allocation: \$4,000
 - Income:
 - \$460 (Oct PAC donations)\$3,215 (Sept PAC donations), \$33,220 (Gaming grant)
 - Expenses: Admin & PAC treats, After Grad support, Truth & Reconciliation event
- District PAC Meeting updates:

Meeting summary for Oct 29th

 - General Account: \$46,960; \$20,000 received from school board
 - Superintendent Nadine Tambolini presented the Directions 2030 strategic framework
 - Updates on childcare expansion, school construction (Hazel Trembath, Moody Elementary, Monty Middle, Burke Mountain Secondary)
 - French Advisory Committee: French Immersion remains strong; DELF exam participation high
 - Anti-Racism Committee launched; parent survey planned for February
 - Injury Prevention BC presented concussion awareness tools (CATOnline.com)
- General:
 - Gym Screen: Matt and Veronica will discuss fundraising ideas and plan with Dave
 - Looking into other grants
 - Possibility of a Spring Market – to discuss with Dave, Leann

6. 2025-26 PAC Committees

- Grade 11 Parent Dinner Dance Committee (2025):

Coordination efforts are ongoing for the Grade 11 Dinner Dance event. Committee members have finalized the venue (Port Moody Legion) and are working on budget estimates, timelines and silent auction items. Parent volunteers are encouraged to join planning meetings and assist with logistics, decorations, and fundraising initiatives.

- **Grade 12 Parent After Grad Committee (2026):**

Planning has officially begun for the 2026 After Grad celebration. A total of \$4,000 has been allocated from PAC funds to support early preparations. The committee is currently exploring fundraising ideas, transportation options, and entertainment packages. Parent involvement is key, and additional volunteers will be welcomed as planning progresses into the new year.

7. New Business

- Pamela proposed a discussion about Cafeteria Food
 - In light of the steep increase in the cost of food in 2025, and the burden that is putting on food programme providers, the food programme in the cafeteria was discussed in relation to how these increased costs are affecting the ability to offer high quality, appealing and affordable food in the school cafeteria.
 - Parents noted that students often compare the food program at Charles Best with those at Centennial, Riverside, and Gleneagle, where culinary programs enhance cafeteria options.
 - The current food provider, Cantwell Caters, operates under a district-wide contract. Questions were raised about whether menu flexibility or quality improvements are possible within this arrangement.
 - Suggestions included conducting an anonymous student survey to gather direct feedback on cafeteria offerings, preferences, and satisfaction.
 - Conclusion: The PAC will follow up with Principal Dave to explore the feasibility of conducting a student survey. The goal is to use student input to inform future discussions with the food provider and district, and to advocate for improvements that better meet student needs.

8. Date of Next Meeting

- General PAC Meeting: January 12th 2026 @ 7:00 pm in the school library
- PAC Meetings: February 23, April 13, May 4 (General & AGM)

9. Meeting Adjournment

- Motion to adjourn at 8:30PM
 - Moved: Christine Baker
 - Seconded: Matt Ferguson
 - Carried