

École Dr. Charles Best Secondary School
PAC General Meeting Minutes
January 12, 2026, 7:00 pm

Attendees: Dave Cyr, Veronica Moulton, Hatty Tang, Pamela Chan, Kirby Ransom, Christine Friend, Laila Atkins

1. Welcome & Introductions

- The Chair welcomed attendees, and introductions were made

2. Approval of Agenda as amended

- Moved: Christine Friend
- Seconded: Veronica Moulton
- Niloo Fowler called in for quorum and voted “yes” by text
- Carried

3. Approval of Minutes from November 17, 2025

- Moved: Christine Friend
- Seconded: Laila Atkins
- Niloo Fowler called in for quorum and voted “yes” by text
- Carried

4. School Administration Update from Principal (Dave Cyr)

- The first semester is finishing up. Second semester will start on January 27th.
- Maker Spaces:
 - Construction of the second maker space in the library is going to start soon. There will be two separate spaces.
 - More glass will be involved and it will be soundproofed.
 - The bookshelves will be moved to other locations in the library.
 - There will be four functional maker spaces and mobile stacks.
 - The Walk Through for the construction project has happened.
 - Principal Cyr is waiting to hear about the start date. It is expected that construction will start before February.

- ProD days will be used to help keep the construction moving forward.
 - The carpet is in good condition and will not need to be replaced.
- School Population:
 - There will be 420 grade nine students next year and 420 grade twelves (Class of 2026) will be graduating.
 - The school will still have 1,600+ students next year
- Staffing Changes:
 - Carl Jovanovic (Social Studies department) will be retiring.
 - Michelle Harding (French department) will retire at the end of semester 1.
 - Two new teachers will be joining the staff.
 - There will be no new teacher in the French department as Mr. Guerineau is already in the department.
 - Emily Kwan will take over 3 of Mr. Jovanovic's classes.
 - Ms. Nawaal Abdul will join the English department.
- I-Week:
 - Grade 9 students have presentations and Digital Learning assignments to join on Monday and Tuesday.
 - They also have opportunities in I-Week to complete assignments.
 - Grade 9 and 11 students will have presentations from the RCMP about their End Gang Life programme.
 - Grade 10 students will have literacy and numeracy tests.
 - Capstone day will be on the 22nd. Grade 12 students will do their presentations. Grade 11 students will come back and watch the Capstone presentations.
- Mural Projects:
 - Three mural projects are being planned.
 - The student leadership team want to do the third mural.
 - The students proposed the dimensions and idea.
 - Some students spoke with the art teacher and the mural has been approved.
 - They will work with the tech team regarding the design and the wooden frame that will be used.
 - The murals will be painted on canvas covered board and then mounted.
- Construction Update
 - The twelve-plex construction is going well.
 - The external siding is going up. This stage will require more crew and more construction traffic.

- The windows are in place. Once the siding and roof is on, work will begin on the inside.
- It is hoped that the twelve plex will be finished by September 2026.
- A question was asked about making sure that the flow of traffic isn't forcing students to cross in the wrong area, close to the construction site. Principal Cyr confirmed that he will follow up with the construction staff.

5. Specific Updates

- Finance updates:
 - General Account: \$21,807
 - Gaming Account: \$16,339
 - After Grad 2026 Allocation: \$4,000
 - Income:
 - \$10,779 (PAC donations 2025+2026) will be moved to General Account
 - \$2,315 (AfterGrad Donations)
 - ~\$2000 (AfterGrad other funds)
 - Expenses: Admin & PAC treats, After Grad + G11DD funds and support
 - Net Budget: \$15,600
- District PAC Meeting updates:
 - November Meeting:

November 26th, 2025

6:00 - 7:30 PM

Online DPAC meeting

 - The DPAC account has \$45,858.45 in it.
 - Superintendent Tambellini gave an update on the SD43 Directions 2030 report. The Framework will be completed by January 13th, with all the data from the groups that have been consulted. Three key areas are a focus for the future: personalized and deep learning; cultural responsiveness; and, community connectedness. On February 1st, 2026, the Framework will be done and a one page version of it will be on the website. Afterwards, the Action Plan for all the goals will be put together.

- There was a discussion about the high costs related to building playgrounds. The Board Office is looking at alternate ways to fund school playgrounds.
 - Dr. Bonita Squires, PhD, MSc, S-LP(C). Linguistic Consultant, Researcher, Educator at UBC and BCIT on Language and Communication, and Certified Speech Language Pathologist, gave a presentation about the multilingual brain and learning language in today's world.
 - Theconversation.com is an online blog where academics publish research about language learning. Children benefit both socially and academically when they use their parent/ guardian's most fluent language at home. Use of their home language does not interfere or make it more difficult to learn another language.
 - Next general meeting will be January 25th , 2026, 7 pm on Zoom.
- December Meeting:

December 6, 2025

6:00 - 7:30 PM

Meeting at SD43 Board Office to discuss plan for Directions 2030 document.

- DPAC school representatives broke up into smaller groups of 3 to 6 participants and discussed the Directions 2030 plan. Results of their discussion were shared with the group as a whole and with
 - Superintendent Tambellini and Assistant Superintendent Stephen Whiffen.
 - Attendees were asked to focus on the following:
 1. First impressions of the design. Do you see your issues in it?
 2. Are there any clear priorities missing?
 3. Language recommendations?
- General:
- Gym Screen Update:
 - The Spirit of Coquitlam grant closing date is February 27th. The grant process opens up on February 2nd. This application is to help with the acquisition of a new gym screen.

- Principal Cyr explained that bids are collected and they are then submitted to the school district for approval. At that point, a committee reviews the applications and says “yes” or “no”. Then there will be a Request for Quote. It is hoped that the application will be approved by March. There might be requirements for schematics. One of the bids is for a screen with digital scoreboards on either end, and the other is for a screen that does not have the digital scoreboard functionality.
- Spring Market Update:
 - The market will take place on May 9th, between 11 AM and 4 PM. There is a plan to bring in some speakers – home related vendors, homeshow style. This will be a fundraiser for the PAC in general. Veronica will communicate the need for tables with Principal Cyr. A Call to Vendors will go out.
- Cafeteria Food Survey:
 - The Principal will talk with the food programme provider to see if the increased cost of food is having an impact on the provision of foods.

6. 2025-26 PAC Committees

- Grade 11 Parent Dinner Dance Committee (2026):
 - The dinner dance will take place at the Port Moody Legion on February 28th. The Committee is focused on preparing for the dinner and running a Silent Auction -- using the Zeffy platform -- in mid to late February. The Committee has set up a Facebook (Best GR11 Dinner Dance 2026) and Instagram (BestGrad2027) accounts and is inviting Class of 2027/Grade 11 parents to consider volunteering with the committee and/or support the upcoming Dinner Dance and Silent Auction. Grade 11 parents are asked to share this information with other grade 11 parents.
 - E-mail: bestgrad2027@gmail.com
- Grade 12 Parent After Grad Committee (2026):
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- The After Grad fundraising committee had a bottle drive recently. One of the grade 12 parents hosted the collection at her home. A tent was put up, with chairs inside, and cookies were shared. Volunteers had two hour shifts. They collected 38 bags of bottles. There will be another bottle drive in the future.
- The first Silent Auction went well. The committee will hold another one in February.
- For the After Grad this year, parents want less focus on decorations and more on entertainment and prizes. Instead of four bouncy castles, they will have less this year. The theme will be Vegas.
- There will be male and female security guards for security checks and pat downs and door security (8 guards).
- Once the students are inside the building, if they leave they cannot re-enter.
- Dave and admin will be there in the beginning

7. New Business

N/A

8. Date of Next Meeting

- General PAC Meeting: February 23rd, 2026 @ 7:00 pm in the school library
- Next PAC Meetings: April 13, May 4 (General & AGM)

9. Meeting Adjournment

- Motion to adjourn at 8:16PM
 - Moved: Hatty Tang
 - Seconded: Veronica Moulton
 - Carried