

**École Dr. Charles Best Secondary School
PAC Meeting Minutes
February 23, 2026 7:00 pm**

Attendees: Dave Cyr, Niloo Fowler, Hatty Tang, Matt Ferguson, Isabelle Chiu, Laila Atkins, Pamela Chan, Veronica Moulton, Joanne Elsdon, Victoria Nalugwa

1. Welcome & Introductions

- The Chair welcomed attendees, and introductions were made

2. Approval of Agenda

- Moved: Niloo Fowler
- Seconded: Hatty Tang
- Carried

3. Approval of Minutes from January 12, 2026

- Moved: Veronica Moulton
- Seconded: Joanne Elsdon
- Carried

4. School Administration Update from Principal Dave

- Gym Equipment: PAC-funded equipment installed; rowing machine pending. Students actively using new equipment
- LED Scoreboard: RFQ in progress; bids due March 14. Installation anticipated over summer
- Digital Sign: Video capability confirmed; staff training planned
- 12-Plex Building: Near completion; walkthroughs expected in May, occupancy in September
- Enrollment: Projected 1600 students; Grade 9 intake 420 students
- Facilities Planning: Department moves under planning; exploring multi-purpose student space

5. Specific Updates

- Finance updates:
 - Gaming account balance approx. \$16,000; projected \$700 remaining by June
 - PAC donations received: approx. \$4,200
 - After Grad funds: approx. \$10,320 in PAC account; additional funds held by school

- Teacher appreciation budget allocated from gaming funds
 - Gaming grant application opens in April
- DPAC
 - District budget consultations underway
 - Strategic planning (Directions 2030) progressing
 - Privacy Commissioner presentation focused on youth privacy and technology
 - Next DPAC meeting: February 25
- Gym Screen Update
 - Application submitted to Spirit of Coquitlam for \$25,000
 - Emphasis on community use of gym facility
- Spring Market Update
 - Approx taking in 120 vendors; recruitment ongoing
 - Event scheduled day before Mother's Day
 - Food trucks planned plus PAC concession
 - Educational speakers being explored
 - Proceeds to support screen project

6. 2025-26 PAC Committees

- 2026 Grade 11 Parent Dinner Dance Committee
 - Event at Port Moody Legion
 - Ticket sales strong; capacity approx. 165
 - Silent auction and 50/50 online
 - Theme: 1990s
- 2026 Grade 12 Parent After Grad Committee
 - Pub night fundraiser completed
 - Coffee fundraiser distribution scheduled
 - Additional fundraising initiatives planned
 - After Grad planning progressing

7. New Business

- Ticket Tailor/Zeffy
 - Transition to Zeffy platform due to cost efficiency
 - Remaining Ticket Tailor credits under review
- PAC Scholarships
 - Overview of PAC awards and bursaries presented
- Teacher Appreciation Lunch
 - Date maybe June 29th 2026

- Funding allocated from gaming account
- Reminder of the Annual General Meeting (AGM) on May 4th
 - Election of PAC Exec for next year: Chair, Vice Chair, Secretary, Treasurer, DPAC, Member(s)-at-Large will take place at this meeting

8. Date of Next Meetings:

- General PAC Meeting: April 13 @ 7:00 pm in the school library
- Executive PAC Meeting: May 4, followed by the General PAC Meeting

9. Meeting Adjournment

- Made use of talent/ ability to improve quality of life for other students.