

École Dr. Charles Best Secondary School
PAC Meeting Minutes
April 13th, 2026 7:00 pm

Attendees: Dave Cyr, Laila Atkins, Hatty Tang, Matt Ferguson, Isabelle Chiu, Pamela Chan, Veronica Moulton, Joanne Elsdon

1. Welcome & Introductions

- The Chair welcomed attendees

2. Approval of Agenda

- Moved: Matt Ferguson
- Seconded: Veronica Moulton
- Carried

3. Approval of Minutes from February 23, 2026

- Moved: Laila Atkins
- Seconded: Matt Ferguson
- Carried

4. School Administration Update from Principal Dave

- After cross-catchment movement, the school is down approx. 20 students overall.
 - ~420 leaving, ~380+ coming in.
 - District-wide enrollment is declining due to demographic and housing shifts.
- The district decided to close older portables next to the six-plex. Two portables in the parking lot will remain for the Electrician program to provide storage and workspace.
- Construction on the "12-plex" is nearing completion; walkthroughs are expected by May, with occupancy dependent on final paving and first-responder checks.
- 19 students are running for valedictorian. Video submissions will be narrowed to six candidates for a final assembly vote on May 8.
- Teacher's Appreciation Lunch: Confirmed for June 26 (the last day for staff).

5. Specific Updates

- Finance updates:
 - PAC General Account: \$23,174.03.
 - Gaming Account: \$13,485.12.
- DPAC

- District Safety: Police presence has increased following recent security events; safety plans are under review.
- Literacy & Support: Kindergarten enrollment is down, but students with designations are increasing. Wait times for autism assessments can reach 5–6 years.
- Career & Trades: 25 tuition-free programs are available. Students can earn post-secondary credits and bypass long waitlists for Red Seal trades.
- Ministry Update: MLA Joby Likens discussed mental health initiatives (Foundry Program) and a new functional-needs-based funding model for autistic youth.
- Gym Screen Update
 - Final bids are currently being reviewed.
 - Installation is projected for late August or early September, though occupancy may roll into the fall.
- Spring Market Update
 - The committee will mirror the successful winter market format, utilizing student volunteers to assist vendors with tech and table management.

6. 2025-26 PAC Committees

- 2026 Grade 11 Parent Dinner Dance Committee
 - Planning for next year; communication improvements will be implemented.
- 2026 Grade 12 Parent After Grad Committee
 - Messaging for tickets and logistics is ongoing. Current fundraising is wrapping up this month to focus on prize planning in May.

7. New Business

- Annual General Meeting (AGM) has been moved to May 5th
- Election of PAC Exec for next year: Chair, Vice Chair, Secretary, Treasurer, DPAC, Member(s)-at-Large will take place at this meeting

8. Date of Next Meetings

- General & AGM PAC Meeting: May 5 @ 7:00 pm in the school library

9. Meeting Adjournment

- Meeting adjourned at 08:04pm